

## Application for Photography/Filming Permit

Please supply the information requested below. This information is required to evaluate your permit request. **Attach additional sheets, if necessary.** Allow at least **15 business days** for processing. A non-refundable processing fee of **\$100.00 MUST** accompany this application. There may be additional fees charged, including a location fee, and you **may** be required to provide proof of liability insurance.

Applicant:	Company:
Social Security #:	Tax ID #:
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax #:
Email:	Email:

  

Project name:	Producer:
Type of project:	Photographer:
Location manager:	Director:
Telephone #:	Insurance company:
Cell phone #:	

### TYPE OF PROJECT:

☐ Stills, editorial   ☐ Stills, advertising   ☐ stills, other   ☐ stock photo/video/film

☐ Feature Film /TV Movie   ☐ TV Series/Pilot   ☐ Documentary/Travelogue   ☐ Commercial

☐ Music Video   ☐ Public Service Announcement   ☐ Infomercial   ☐ Industrial

☐ other, explain \_\_\_\_\_

Will there be sound recording   ☐ Yes   ☐ No

Night work: ☐ No   ☐ yes, explain

### SUMMARY OF SCENE(S):

### SHOOTING SCHEDULE BY LOCATION:

DATE	LOCATION	Start Time	End Time	Interior or Exterior	FILM	PREP	STRIKE	# of cast & crew

Set dressing or other structures proposed: ☐ No ☐ yes, explain

**ATTACH ADDITIONAL PAGES FOR INFORMATION NEEDED TO EVALUATE YOUR PERMIT REQUEST INCLUDING:**

**set construction, parking, sanitary facilities, crowd control, emergency medical plan, off-road activity, trail use, or use of any building and site clean up. Include a proposed Site Plan(s).**

Electrical needs, explain \_\_\_\_\_ Generator: ☐ No ☐ Yes, size \_\_\_\_\_

Lighting: ☐ none ☐ Reflectors only ☐ Yes (explain)

Road: \_\_\_\_\_ Date/time: \_\_\_\_\_ ☐ Closure requested

☐ Running shots ☐ Driving shots ☐ Drive-bys ☐ Tow shots ☐ Drive-ups & Away ☐ Wet down road

☐ Camera/Equipment on Road Shoulder ☐ Camera/Equipment on median ☐ Other (explain)

**OPERATIONAL INFORMATION:**

Number of Personnel and Vehicles:

Total Cast & Crew \_\_\_\_\_ Personal Cars \_\_\_\_\_ Large Trucks \_\_\_\_\_ Other Trucks \_\_\_\_\_ Vans

Camera Car \_\_\_\_\_ Picture Cars \_\_\_\_\_ Motor homes \_\_\_\_\_ Dressing Rooms

Other Vehicles (explain) \_\_\_\_\_ Base

Camp location:

Catering Co. Name \_\_\_\_\_ Phone # \_\_\_\_\_

**SPECIAL ACTIVITIES:**

Children: ☐ None ☐ Yes # of Children \_\_\_\_\_ Age Range \_\_\_\_\_

Animals: ☐ None ☐ Yes (explain)

Trainer Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Aircraft: ☐ No ☐ Yes (explain)

Special Effects: (identify)

Effects Technician Name: \_\_\_\_\_ Phone # \_\_\_\_\_

License # (if applicable) \_\_\_\_\_ Permit # (if applicable) \_\_\_\_\_

Stunts: (explain)

Coordinator \_\_\_\_\_ Phone # \_\_\_\_\_

Any other unusual or hazardous activities, explain

**Person on location responsible for company's adherence to all terms & conditions of a Film Permit:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Person on location responsible for coordinating activities with the NPS:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Person at the company office to contact for follow up information and billing:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby state that the above information given is complete and correct, and that no false or misleading information or false statements have been given. All estimates are reliable to the best of my knowledge and I have the full authority to represent the applicant/production company and the project described above.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Company Name \_\_\_\_\_

Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a cashiers check or money order in the amount of **\$100.00** made payable to **National Park Service**. Application and administrative charges are non-refundable.

**NATIONAL PARK SERVICE  
Biscayne National Park  
ATTN: Astrid Rybeck, SUP Coordinator  
9700 SW 328<sup>th</sup> Street  
Homestead, Florida 33033**

**Note** that this is an application only, and does not serve as permission to conduct a filming project or any other use of the park. If your request is approved, a permit containing applicable conditions and regulations will be sent to the person designated on the application. The permit must be signed and returned to the park prior to the event.

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**Paperwork Reduction Act Statement:** This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

**Estimated Burden Statement:** Public reporting burden for this form is estimated to average 60 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (org. code 2460), Washington, D.C.

## LOCATION FEES & COST RECOVERY FOR COMMERCIAL FILMING & STILL PHOTOGRAPHY

On April 13, 2006 date the National Park Service published a final rule in the Federal Register that allows the NPS to implement Public Law 106-206 (P.L. 106-206), codified at 16 U.S.C. 460l-6d and amends the commercial filming and still photography regulation found at 43 CFR 5.1.

As of **May 15, 2006** the following procedures/guidelines apply to issuing permits for commercial filming and still photography.

1. **All commercial filming requires a permit.** Commercial filming is defined as digital or film recording of a visual image or sound recording by a person, business, or other entity for a market audience, such as for a documentary, television or feature film, advertisement, or similar project. It does not include news coverage or visitor use.
2. **Still photography activities require a permit only when:**
  - a. the activity takes place at location(s) where or when members of the public are generally not allowed; or
  - b. the activity uses model(s), sets(s), or prop(s) that are not a part of the location's natural or cultural resources or administrative facilities; or
  - c. the park would incur additional administrative costs to monitor the activity;
  - d. The park needs to provide management and oversight to:
    1. avoid impairment or incompatible use of the resources and values of the park, or
    2. limit resource damage, or
    3. minimize health or safety risks to the visiting public.
3. **News coverage does not require a permit**, for either filming or still photography, but is subject to time, place, and manner restrictions, if warranted, to maintain order and ensure the safety of the public and the media, and protect natural and cultural resources.
4. **Congress in P.L. 106-206 expressed the importance of resource protection and provided that the permit request should be denied if:**
  - a. there is the likelihood that resource damage would occur that cannot be mitigated or restored under the terms and conditions of a permit;
  - b. there is the likelihood of unreasonable disruption of or conflict with the public's use and enjoyment of the site;
  - c. there is the likelihood that the activity poses health or safety risks to the public;
  - d. there is the likelihood that the activity would result in the impairment of park resources or values;
  - e. the requested activity will violate any other applicable Federal, State, or local law or regulation.
5. **All commercial filming permits and still photography permits are subject to cost recovery and a location fee. No waivers are allowed.** The location fee is calculated per day and must be based on the following schedule and is determined by the type of activity (commercial filming versus still photography) and the number of people on park lands associated with the permitted activity. There is no deviation from the schedule.

### Commercial Filming/Videos

1 - 10 people	\$150/day
11 - 30 people	\$250/day
31 - 49 people	\$500/day
Over 50 people	\$750/day

### Still Photography

1 - 10 people	\$50/day
11 - 30 people	\$150/day
Over 30 people	\$250/day